#### TERMS AND CONDITIONS

## VALIDITY OF THE PROPOSAL

- This communication is an offer and does not constitute confirmation of the requirement.
- · It is valid for 5 days from the date of issuance.
- · Rooms would only be confirmed, subject to availability / category, upon your acceptance of this offer and the fulfillment of all the terms and conditions.

## ACCOMMODATION - GROUP CHECK IN AND CHECK OUT POLICY

- Check-in time at the hotel is 15:00 hours.
- · Check-out time at the hotel is 11:00 hours.
- Early check-in and late check-out are subject to additional charges and availability.

## EXTENSIONS OF STAY

• We would be delighted to honour your special rate one day prior to and one day after the main group dates of arrival and departure. However, requests for additional reservations will be subject to availability.

## **EXTRAS**

- Venue rental charges will apply.
- Supplementary charges will apply for extended menus.
- The hotel can facilitate up to 4 KV of electrical power. Any additional power requirement will need to be sourced externally by the guest.

#### TERMS AND CONDITIONS

## EVENT COORDINATION

- For all outdoor venues and indoor functions, live band / live performances / CD music including DJ performances, playing time is restricted to 22:00 hours. as per government regulations.
- The volume of any music has to be maintained at an agreed prior approved level with the hotel management. Indoor events can continue beyond 22:00 hrs. subject to a maximum volume level stipulated by the hotel.
- As per government regulations, a PPL (Public Phonographic License) and IPRS (The Indian Performing Right Society Limited) license is required for DJ music, playing or recorded music or live performances.
- The original copy of the license has to be handed over to the hotel management before the start of the function. The cost of PPL and IPRS licenses will be borne by the guest. In case, the same is to be arranged by the hotel, the cost of the license(s) will be charged to the guest and is subject to arrangement fee and taxes.
- The use of signage is to be restricted to areas that are provided for the exclusive use of the group, i.e. function areas. All signage should be approved prior to display by the hotel management and cannot be affixed to walls, woodwork and interior design elements. Any damage caused by signage will be borne by the guest.
- · The use of video recording equipment and photography is restricted to areas that are provided for the exclusive use of the group.
- Usage of ballroom is permissible until 02:00 hours.
- In the event of damage to the hotel by the group, the authorised representative shall be liable for cost of damages as determined by the hotel.
- · All event management companies and external vendors are required to comply with the hotel rules and regulations.



## TERMS AND CONDITIONS

## DEPOSIT REQUIREMENT

- Initial Deposit 25% at the time of confirmation
- Second Deposit 25% 90 days prior to check in
- Third Deposit 25% 60 days prior to check in
- Fourth Deposit 25% 45 days prior to check in
- Final Settlement Prior to check out

## GST Credit:

• To claim GST credit, kindly provide your GST registration number and business address in the state of Goa. We as a Hotel Service provider are not allowed to issue IGST invoice under IGST Act Section 12(3) (b).

# CANCELLATION POLICY

- In case of a cancellation more than ninety one (91) days prior to arrival, 10% of the total pre-booked value of the event will be charged.
- In case of a cancellation between sixty one and ninety (61-90) days prior to arrival, 50% of the total pre-booked value of the event will be charged.
- In case of a cancellation between forty six and sixty (46-60) days prior to arrival, 75% of the total pre-booked value of the event will be charged.
- In case of show or cancellation within forty five (45) days of arrival, 100% of the total pre-booked value of the event will be charged.

